

**KENTUCKY BOARD OF SOCIAL WORK
BOARD MEETING MINUTES**

Tuesday, June 12, 2018 | 12:00 p.m. | 125 Holmes Street, Frankfort, Kentucky 40601

Board Members Present:

Jay Miller, Ph.D., CSW-Chair
Sally Rhoads, LCSW, Vice Chair
Hilma Prather, Secretary
Anne Adcock, DSW, CSW
James Haggie, LSW
Jene Hedden, LCSW

Staff Present: Florence Huffman, Executive Director
Lisa A. Turner, Executive Coordinator

Consultants Present: Marcus Jones, Board Counsel, Assistant Attorney General

Guests Present: Holly Davis, CSW

Call to order

Dr. Jay Miller, Board Chair, called the meeting to order at 11:50 p.m. EST.

Consent Agenda

Dr. Jay Miller, CSW, Board Chairman

Approved: A motion was made by James Haggie and seconded by Sally Rhoads to approve the minutes of the May 8, 2018 board meeting. The motion carried by unanimous voice.

Executive Director's Report

Florence Huffman, Executive Director

Operations Report – May 1-31, 2018

- 126 New Applications (6 LSW; 88 CSW; 32 LCSW)
- 129 Applications approved (6 Bachelor's exam; 100 Master's exam; 23 Clinical exam)
- 83 Initial licenses issued (2 LSW; 53 CSW; 28 LCSW)
- 115 Online Renewals (11 LSW; 53 CSW; 45 LCSW) / 6 Paper Renewals (2 LSW; 1 CSW; 3 LCSW)
- 10 Reinstatements (3 LSW; 6 CSW; 1 LCSW)
- 6 Temporary Permits approved: 1 nonclinical and 5 clinical
- 51 Supervision Contracts approved; 24 contracts deferred
- 11 Miscellaneous

Association of Social Work Boards (ASWB)

- Anne Adcock attended the ASWB Spring Education Conference in May 2018 as the Delegate from Kentucky. She provided the board with a copy of California's "Guide to LCSW Out-of-State Applicant Requirements" which the board discussed as one example of mobility (not portability) for licensure.
- Florence Huffman, ED, attended the ASWB Board of Directors meeting in May 2018 and will be attending its next meeting in August. Ms. Huffman will be attending the REAL Committee meeting in July.

Financial Report

May 1-31, 2018 Revenues and Expenditures

- Sum of Revenues: \$38,270
- Sum of Expenditures: \$33,143
- Cash Balance: \$410,609
- Year to Date Expended Budget: 108%

Approved: A motion was made by Sally Rhoads and a second by James Haggie to approve board members' travel and per diem for the June 12, 2018 board meeting and the motion carried by unanimous voice.

Committee Reports

Complaint Review Committee

Dr. Jay Miller, CSW; Dr. Anne Adcock, CSW; and Jene Hedden, LCSW

Approved: A recommendation was made by the committee for license revocation with the condition that this social worker may reapply after five years for case no. 17-20. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to file an Administrative Complaint to cease practicing social work immediately for case no. 17-20. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 18-06. The motion carried by unanimous voice.

Approved: The committee reviewed and reconsidered the Motion to Reconsider for case 15-15 and denied the motion. The motion carried by unanimous voice.

Application and Supervision Review Committee

Sally Rhoads, LCSW, Hilma Prather, and James Haggie, LSW

Approved: A recommendation was made by the committee to grant approval to sit for the ASWB exam to applicant C.H. whose application for licensure was submitted for review under KRS 335B.020. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to grant approval to sit for the ASWB exam to applicant B.N. whose application for licensure was submitted for review under KRS 335B.020. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to grant approval to sit for the ASWB exam and to issue a temporary permit to applicant L.H. whose application for licensure was submitted for review under KRS 335B.020. The motion carried by unanimous voice.

Old Business

Dr. Jay Miller, CSW

Personnel Evaluations

The Executive Committee's review of the personnel evaluations and recommendations to the board was deferred.

New Business

Dr. Jay Miller, CSW

Personal Service Contract for Investigators Review Committee

Approved: A recommendation was made by the committee to award the contract for RFP 215 1800000298 to Scanlan Associates, LLC. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to award contracts for RFP 215 1800000297 to: Richard Welsh, LCSW; Edwin Hackney, LCSW; and William M. Adcock, LCSW. The motion carried by unanimous voice.

Investigators will complete a board approved training for standards and procedures.

Board of Social Work “Annual Report FY17”

The board reviewed the draft of the BSW Annual Report which Ms. Huffman researched and drafted for the board to approve at the July board meeting. The report covers a comprehensive overview of legislation, and board achievements, as well as statistics and analysis of licenses, discipline and financial information.

Financial Impact of Employer Retirement Contributions

The board discussed the financial impact of the mandated 83% increase of employer retirement contributions on the agency budget.

Proposed Work Groups for Laws and Regulation Review

Dr. Miller will appoint members to a Work Group to review common requirements for licensure with Kentucky’s surrounding states: Ohio, West Virginia, Tennessee, and Indiana.

Draft administrative regulation for complaint procedure

Marcus Jones, Attorney

Mr. Jones has a working draft for a complaint procedure regulation which is nearing completion to file with LRC.

Announcements

Dr. Miller noted there are three board members whose terms expire on June 21, 2018: Hilma Prather, public member; Sally Rhoads, LCSW, vice chair; and Dr. Jay Miller. Hilma Prather and Sally Rhoads have not asked to be reappointed. These board members will continue to serve until the Governor appoints new board members.

Adjournment

Approved: A motion was made by Jene Hedden and a second by Anne Adcock to adjourn the meeting at 1:30 p.m.

Respectfully submitted,



Dr. Jay Miller, CSW, Board Chair